



The Society of Construction Arbitrators

President: David Cartwright MA, FRICS, FCI Arb, C.Arb, FAMINZ(Arb) MEWI

Hon Secretary: Rowan Planterose MA, LL.M, FCI Arb, C.Arb

Hon. Treasurer: Robin Orme MA, MPhil, DipArch, RIBA, FCI Arb, C.Arb

Data Policy

The Society holds the following which is, or may contain or otherwise be regarded as, data:

Names of members and professional contact details (public)

Their home Addresses (hidden unless given to us as professional address)

Their Email addresses (public)

Their profession(s)/expertise (public)

Membership Applications (hidden)

Function Attendance records (hidden)

Committee Meeting Minutes and associated Treasurers reports (hidden)

AGM Minutes and papers (available to members only)

Dietary Information of members and partners (hidden)

We do not make available or sell lists of our members but "Public" information is available on the website. It may be amended by contacting the Honorary Secretary. "Hidden" information is only available to Committee Members and only while holding such office. Data may be held in hard or soft copy or both.

Data held is reviewed at year end. The Membership Applications of former members and unsuccessful applications are removed. The names, addresses and professions of former members are removed from the website as they cease to be members, but the information is retained as part of the Society's archive. Dietary information of former members and their partners is removed. Function attendance records, Committee Meeting Minutes, AGM Minutes and Treasurers Reports are retained in either hard copy or soft copy or both as part of the Society's archive. Any member's financial information obtained relevant to attendance at a function is retained only as necessary to facilitate such attendance.

By paying the annual membership fee a member agrees to the Society holding the above data in accordance with the policy described.